**Annex 4: Application Form**

**Generating Evidence and New Directions for Equitable Results (GENDER) Platform**

**APPLICATION FORM**

Please read the call document thoroughly before completing this form. Applications must be submitted no later than **17:00 EAT on Wednesday, 30th June to Grecia Tibayrenc at G.tibayrenc@cgiar.org** .

Section I: Basic Project Information

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| --- | --- |
| **Lead applicant contact details***Please add contact details for the Project Leader if this is different from the lead applicant.*  | **Lead Applicant:**  |
| **Lead organization contact details:** | **Project Leader (if different):** |
| **Title of the Proposal (Max 10 words):** |
| **Please select the theme that you are addressing.**

|  |  |
| --- | --- |
|  | Gendered Dimensions of Institutions and Governance of Sustainable Land and Water Systems. |
|  | Women’s empowerment through engagement in agricultural value chains. |
|  | Enhancing Gender Equality and Women’s Empowerment through Climate Smart Agriculture. |

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| **Partners:***Please add if there are more than 4 partners* |  |
| **Countries to be covered:**  |  |
| **Project dates (MM/YY):**  |
| **Total Budget (in USD):**

|  |  |  |
| --- | --- | --- |
| **GENDER Platform** | **Other sources of funding (**please name source of other funding complementing this research**)** | **TOTAL AMOUNT** |
|  |   |  **Total:**  |
| **Total:**  | **Total:**  |

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Section II: Proposal Narrative

Please refer to the Call for Applications for guidance. Please keep within the word limits.

1. **Summary of project (400 words)**

Based on the call that you have selected to apply for, please provide a brief summary of your project: the evidence gap it is trying to fill, its aims, main research questions, expected relevance of the evidence for researchers, OneCGIAR initiatives, donors, policy makers and practitioners and, the key activities you plan on undertaking (Max 400 words).

1. **Project partners**

Please list all the CGIAR and non-CGIAR partners that will be involved (including the Lead Organization) and provide a summary of their roles. Indicate names of individuals from the partner organizations who will be involved, roles of each organization, estimated budget split across partners.

|  |  |
| --- | --- |
| **Lead Organization name:** |  |
| **Other partners involved and what kind of organizations are they** *(CGIAR, INGOs/NGOs/other Non-CGIAR research organizations***:** *(Max 75 words)* |  |
| **Summary of roles and responsibilities in project:***(max 150 words)* |   |
| **Gender break up of research team who will be involved (F/M/Other)***Please add more rows if required* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Position** | **F** | **M** | **Other** | **TOTAL** |
|  |  |  |  |  |
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|  |  |  |  |  |
| **Total** |  |

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1. **Evidence gap the project will address (Max 400 words)**

Based on one call that is relevant to you as the lead organization, please describe state of the art and identify the evidence gap your project will address. Why is this relevant, for whom?  How did you identify this gap?  How will the evidence you generate be used and can help?

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1. **Methodology (Max 600 words)**

Please summarize the methods and approach you will use to achieve your intended outputs.

Your response needs to include the main research question, theoretical framing, the design and methods for data collection and analysis, including a description of the variables to be examined and statistical analysis techniques. The section will need to include a strong gender and intersectional analysis throughout the description of the research. It is important that you demonstrate how the proposed research uses mixed methodologies and to what extent does the proposed research draw on multiple disciplines. Provide a description of the interdisciplinary, transdisciplinary, and/or multi-sectoral aspects of the project.

1. **Previous work (Max 300 words)**

Are there any completed or existing initiatives that the proposed project will build on, or take into account in project design?  Please note that we are not just interested in work carried out by the lead organization or partners, but also in the broader practice area.Please list those that you are aware of.

1. **Planned activities and deliverables (Max 500 words)**

Please summarize the planned activities to be undertaken by the proposed project and the expected deliverables along with the delivery dates: what activities you will undertake and how? What outputs will be produced? You must state what your expected results will be. Use a table if deemed necessary.

1. **Project timeline (Max 400 words)**

An overview of the proposed timeline must be included in this section (with a table as an annex if deemed necessary), i.e. the time anticipated to complete major proposed activities or milestones over the life of the project.

**8. Collaboration (Max 600 words)**

How will the project create strong and equitable partnerships? Please be specific about how the project will support equitable collaboration with partnership institutions, including but not limited to project governance, decision-making, work allocation, responsibilities, and resources. Specify the plans for research capacity strengthening of partners (max 300 words).

Does this have any synergies with other activities undertaken by the GENDER Platform and/or to the OneCGIAR initiatives? If yes, which ones and how? How will the proposed research add value to other activities undertaken by the GENDER Platform and/or ONE CGIAR Initiatives? (max 300 words).

**9. Knowledge management and communication plan (Max 400 words)**

Applicants should summarize their plans for developing knowledge management and communication products, based on evidence generated from the project.  Please specify the plans for communicating evidence, uptake, and pathways to impact.

Describe any deliverables—specific material products or outcomes—that will result from the project. the schedule for delivery and explain how they will be disseminated (e.g., a conference paper, submission of a resulting research article to a peer-reviewed journal, part of a book manuscript, blog, policy brief, etc.).

**10. Ethics (Max 250 words)**

What steps will your team take to ensure that any potential privacy and ethics issues are considered and mitigated? If primary data will be collected, please indicate which IRBs will oversee the ethical review.

How will you ensure that data, publications, and other relevant outputs from your project are findable, accessible, interoperable, and reusable (FAIR)?

**11. Proposed Budget: (0.5 Page)**

Applicants should submit a half-page estimated cost summary, with a few sentences of explanatory narrative, by the below major line items:

- Personnel, travel, supplies & services, CGIAR collaborators, non-CGIAR collaborators, indirect costs

SECTION III: Annexes

**Resumes:** for each proposed key personnel