

Quick Start Guide: Adding and Editing Studies on the Inventory of Gender Research Studies

Inventory of Gender Research Studies

This is a catalogue of gender research studies which has been developed to provide an overview of ongoing and past gender related research across CGIAR.

A **Gender Research Study** can be defined as:

- CGIAR Research that involves the use of sex-disaggregated data : data on individual men and women
- CGIAR Research that involves the use of household data where female-headed households are differentiated from other types of household structure

Use refers to collection or analysis or reporting of results based on primary or secondary data

The study may involve **EITHER** or **BOTH** of the following:

- “strategic gender research” i.e. research focused primarily on gender differences
- “integrated gender research” i.e. research focused primarily on a different topic from gender, but that includes gender as a variable (includes male/female variable or female-headed household variable)

In this guide, we explain how to:

- [Add a new gender research study](#)
- [Edit an existing gender research study](#)

Adding a new gender research study

1. To add a study to the Inventory, navigate to the Gender Research Studies page on the CGIAR Gender website: <https://gender.cgiar.org/information-resources/data/gender-research-studies/> or scroll down the Homepage.
2. Click on the “Submit Gender research study” button on the right hand side of the map as shown below (Figure 1).



Figure 1: Submit Gender research study button

3. If you are **not** logged into the Gender website this will open up a new page that will request for your username and password (Figure 2). Log in using your CGIAR Outlook username and password. E.g. if your email address is j.doe@cgiar.org use **jdoe** to log in. For users outside the CGIAR, send an email to gender-network@cgiar.org with your name, email address, and your connection to the Gender Network (i.e. researcher/staff at CGIAR Center, CGIAR Research Program or Partner organization). You will be registered and a username and password will be sent back to you.

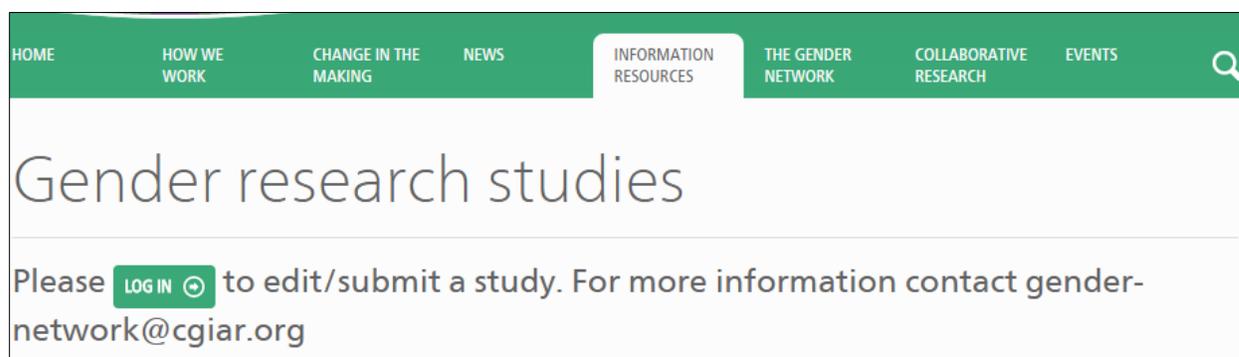


Figure 2: Log in Page

4. Once you have logged in, you are directed to the "Submission Form" for the Gender research studies (Figure 3).

Gender research studies

Submission Form

[SAVE STUDY](#) [NEW STUDY](#) [Return to Search](#)

Required Fields *

Name of Study*	<input type="text"/>
Contact Name*	<input type="text"/>
Contact Email*	<input type="text"/>
Comments / Links	<input type="text"/>
Description*	<input type="text"/>
CRP*	<ul style="list-style-type: none">Agriculture for Nutrition and Health (A4NH)Aquatic Agricultural Systems (AAS)Climate Change, Agriculture and Food Security (CCAFS)Dryland Cereals (DC)Dryland Systems (DS)
Sub-IDO	<ul style="list-style-type: none">Gender-equitable control of productive assets and resourcesTechnologies that reduce women's labor and energy expenditure developed and disseminatedImproved capacity of women and young people to participate in decision-making
Unit of Analysis	<ul style="list-style-type: none">HouseholdPlotIndividualIntrahouseholdSource

Figure 3: Gender Research Study Submission Form

5. Fill in the information for your gender research study in the fields supplied.
6. Fields with drop down menus such as the CRP, sub-IDO, Unit of Analysis and Method Used allow for multiple selection. To select more than one response, press the Ctrl button and select the responses most applicable to your research study (Figure 4).

CRP*	<input type="checkbox"/> Agriculture for Nutrition and Health (A4NH) <input type="checkbox"/> Aquatic Agricultural Systems (AAS) <input type="checkbox"/> Climate Change, Agriculture and Food Security (CCAFS) <input type="checkbox"/> Dryland Cereals (DC) <input type="checkbox"/> Dryland Systems (DS)
Sub-IDO	<input type="checkbox"/> Gender-equitable control of productive assets and resources <input type="checkbox"/> Technologies that reduce women's labor and energy expenditure developed and disseminated <input type="checkbox"/> Improved capacity of women and young people to participate in decision-making
Unit of Analysis	<input type="checkbox"/> Household <input checked="" type="checkbox"/> Plot <input type="checkbox"/> Individual <input type="checkbox"/> Intrahousehold <input type="checkbox"/> Source

Figure 4: Multiple selection

7. To locate your study, you can select the box “Global Study” of the form or add the different locations where the study is being carried out.
8. You can add a location using different methods:
 - a. You can search for the name in the “Site” and “Country” fields.
 - b. You can drag the gender research study marker (📍) to the location you desire.
 - c. You can enter the geolocation (longitude and latitude) directly.

Location 1 DELETE ↻

Site

Country*

Lat

Lng

Figure 5: Adding locations to Studies

9. You can add more than one location by clicking the “Add new location” button at the bottom of the Submission form as shown in Figure 6 and 7.

Lat	<input type="text" value="3.491489430459778"/>
Lng	<input type="text" value="-71.91650390625"/>
<p> <input type="button" value="SAVE STUDY"/> <input type="button" value="NEW STUDY"/> <input type="button" value="ADD NEW LOCATION"/> Return to Search </p>	

Figure 6: Add New Location and Save Study Buttons

New Location

Site

Country

Figure 7: New location fields

10. Click on the “Save Study” button to save your gender research study into the repository.

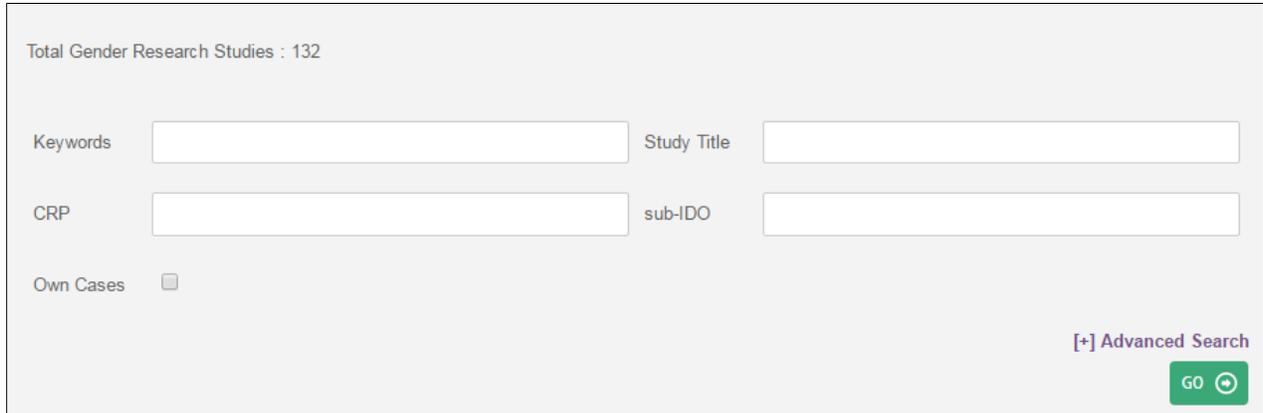
[Return to Search](#)

Figure 9: Save Gender case study

11. Your gender research study will be submitted to the Inventory administrator who will curate and verify the information before publishing the gender case study on the website.

Edit an existing gender research study

1. To edit an existing study of the Inventory, navigate to the Gender research studies page on the CGIAR Gender website: <https://gender.cgiar.org/information-resources/data/gender-case-studies>.
2. Search or filter for your gender research study on the filter box below the map (See Figure 9). There are two options on how to search: (1) Pressing the enter key after you have entered a search term, provides the search result (s) on the map itself; (2) Pressing the GO button will display a list of search records beneath the search area.



Total Gender Research Studies : 132

Keywords Study Title

CRP sub-IDO

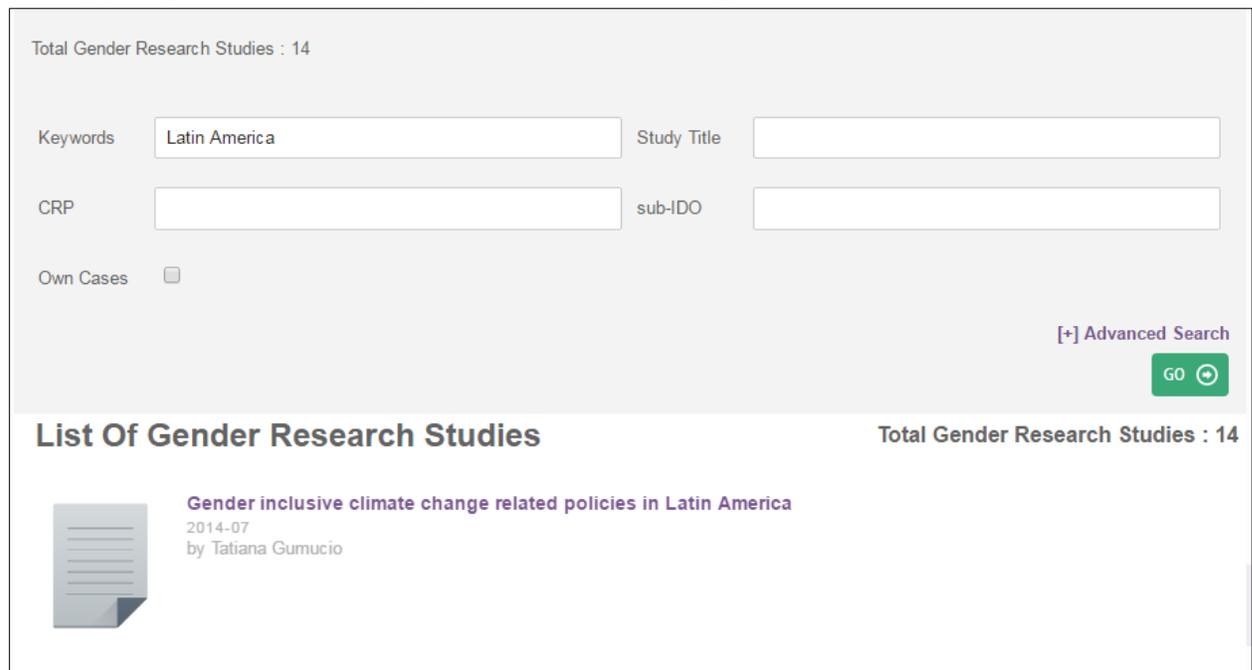
Own Cases

[+] Advanced Search

GO 

Figure 9: Filter Box

3. Identify your gender research study in the list as shown in Figure .



Total Gender Research Studies : 14

Keywords Study Title

CRP sub-IDO

Own Cases

[+] Advanced Search

GO 

List Of Gender Research Studies

Total Gender Research Studies : 14

 **Gender inclusive climate change related policies in Latin America**
2014-07
by Tatiana Gumucio

Figure 10: Display of results

Click on the name of the gender research study to open your gender case study's "landing page" (Figure 11).

Gender research studies

Gender inclusive climate change related policies in Latin America

Study status: Ongoing

[RETURN TO SEARCH](#) [EDIT](#)

Date: July 2014 to December 2017

Location: Costa Rica, El Salvador, Guatemala, Honduras, Nicaragua, Peru, Colombia

Description
No description available

Contact Person
Tatiana Gumucio - t.gumucio@cgiar.org

Comments / Links
No data available

CRP
Climate Change, Agriculture and Food Security (CCAFS)

Method Used
Policy analysis

Unit Analysis
Policy process

Sub-IDO
No data available



Leaflet | Tiles © Esri — Esri, DeLorme, NAVTEQ

Figure 11: Gender research study Landing Page

4. You can also access your study by clicking on a gender research study marker on the map as shown in Figure 12 below. Then click on the title of the pop-up window that is displayed.

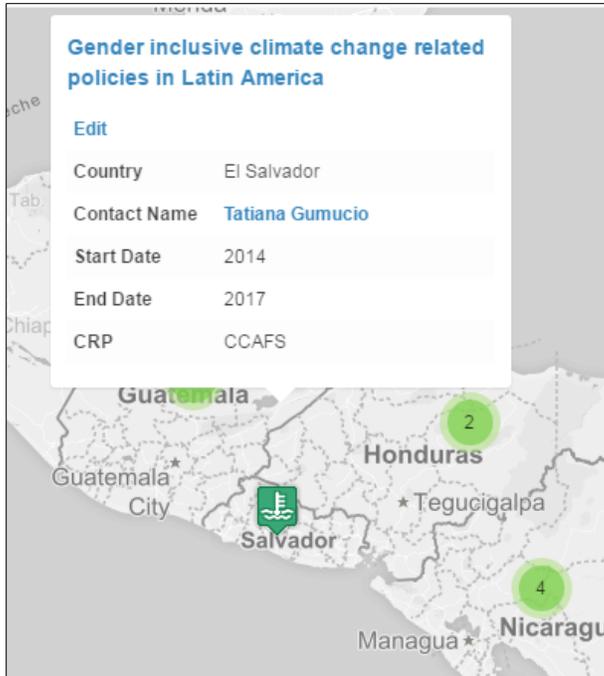


Figure 12: Gender research study Marker pop up Screen

5. On the “landing page” select the “Edit” button. This will open the “Submission Form” for the research study that was submitted (see Figure 13).



Figure 1: Edit Gender case study

6. You can edit the gender research study form and save using the “Save” button from the button group shown below. You can also delete the study or add a new study (see Figure 14).

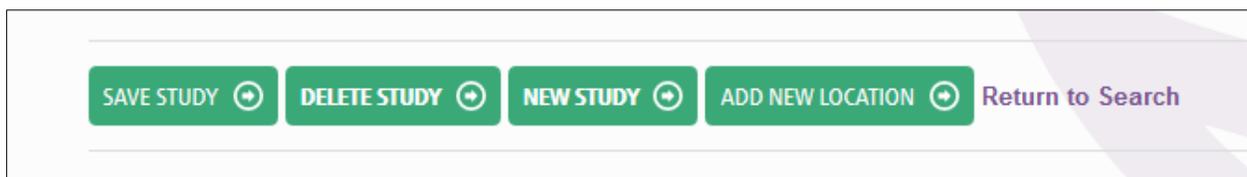


Figure 14: Edit Gender research study Button Group